

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
GCC - TBC 40 - WPM 13-06-2024 ENGLISH 40 - WPM BATCH - 405
FINAL ANSWER KEY

Sr. No	Question	Option A	Option B	Option C	Option D	Provisional Answer	Final Answer
1	Browser is an example of _____ type software.	System	Application	Design	Coder	B	B
2	_____ disks uses laser technology to store the data.	Optical	Magnetic	Floppy	Hard	A	A
3	_____ are not a characteristic of computer.	Speed	Accuracy	Huge Data Storage	None of these	D	D
4	_____ is used specifically in computer games	Bar Code	MICR	Joystick	None of these	C	C
5	Touchscreen, Laptops can work as both Laptop and Tablet.	TRUE	FALSE			A	A
6	What are inserted as cross-reference in MS - Word?	Placeholders	Bookmarks	Objects	Word fields	B	B
7	You can see current open files from _____ option	File	Current	Recent	Home	C	C
8	Total number of pages in Current document is shown on _____	Scroll Bar	Formula Bar	Status Bar	Quick Access Tool Bar	C	C
9	To select an entire paragraph in a document, we have to _____ on that paragraph by mouse.	Single Click	Double Click	Right Click	Triple Click	D	D
10	_____ box is used for typing text.	Text	Letter	Symbol	Word	A	A
11	In the formula Vlookup("Mar",A1:D5,3,0), '3' is	row number	cell code	Column Index Number	Table Array	C	C
12	NOT function checks _____	Text	Negative Conditions	Numbers	average	B	B
13	What is the keyboard shortcut to search text in a worksheet ?	Ctrl+ s	Ctrl+ f	Ctrl+ a	Ctrl+ d	B	B
14	_____ command removes all auditing arrows in MS-Excel.	Remove	Delete arrows	Cut arrows	Remove all arrows	D	D
15	_____ option shows formula in MS-Excel.	Show Formula	Show Cell Formula	Show from	Formula view	A	A

16	In MS-Office applications which application is used to create presentation.	Word	Excel	Presenter	None of these	D	D
17	If you do not wish to show particular slide in slide show, _____ command can be used	Delete	Hide	Show	None of these	B	B
18	Which option is used to draw arrow in MS-PowerPoint?	Home tab-style option	Insert-styles	File menu	Home tab-Drawing option	D	D
19	What is the use of Text Tool?	Nothing	The text is deleted	The pointer becomes an Standard pointer	Insert Text	D	D
20	You can view a full screen presentation in _____ view in PowerPoint	Normal	Slide show	Slide sorter	None of these	B	B
21	_____ are font formatting's	Bold	Italic	Underline	All of these	D	D
22	Internet is owned by some person / organization.	TRUE	FALSE			B	B
23	Email is used to communicate over the Internet.	TRUE	FALSE			A	A
24	A collection of wires that connects several devices is called _____	Printer	Scanner	Keyboard	Switch	D	D
25	We can identify a file from its extension.	TRUE	FALSE			A	A